



**CONTEMPORARY  
CALGARY**

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## **CALL FOR VOLUNTEERS - LOOK: THE DADA BALL**

Join our amazing team in delivering Calgary's most exciting and unique arts event!

We are looking for a variety of enthusiastic volunteers with different levels of expertise and experience to support the delivery of [LOOK: THE DADA BALL](#). Inspired by the Dada art movement, the night will be a mind-stretching pastiche of captivating entertainment, fashion, art experiences and one of the most coveted art auctions in the country.

This unique volunteer opportunity provides invaluable experience of working on a major arts event that welcomes local and international artists, curators, gallerists, art dealers, collectors and more!

Contemporary Calgary will provide an excellent volunteer experience and the training and support required. All volunteers will receive access to the LOOK afterparty, a free 1-year Membership and more!

All those interested in the arts and/or events and hospitality are encouraged to apply.

### **AVAILABILITY REQUIRED**

All volunteer roles require the following availability:

**Informal Group Interviews:** Wednesday 1 May & Thursday 2 May

**Orientation & Training:** May 6 - May 18

*One session will be hosted for your specific role within this time frame with date & time tbc.*

**LOOK Event Day:** Saturday 25 May



*Please note that all volunteers are required to attend their training session and the event and be over the age of 18. If you do not meet these requirements but are interested in volunteering at Contemporary Calgary, please look out for future opportunities.*

## **ADVANTAGES OF BECOMING AN OFFICIAL LOOK VOLUNTEER**

- Gain experience in working on a major arts event.
- An opportunity to network with local arts and hospitality professionals.
- Access to the LOOK Afterparty.
- Free Contemporary Calgary 1-year Membership.
- LOOK t-shirt.
- Future reference can be provided.

## **VOLUNTEER ROLES**

### **Official LOOK Volunteer - Front of House Support**

**Role:** To support Contemporary Calgary's Front of House and Events team in welcoming guests to the event. This might include scanning tickets, coat check and other tasks.

**Experience:** No experience needed but let us know if you have customer service experience.

### **Official LOOK Volunteer - Guest Support**

**Role:** To support Contemporary Calgary's Gallery Attendant and Events team in guiding guests to the exhibitions and events while providing information and direction.

**Experience:** No experience needed but let us know if you have customer service experience.

### **Official LOOK Volunteer - Dinner Support**

**Role:** To support Contemporary Calgary's Event Team to support the Gala Dinner and directing guests from their sponsor tables to the auction event and other tasks.



**Experience:** No experience needed but let us know if you have customer service experience.

**Official LOOK Volunteer - Auction Support**

**Role:** To provide general auction support as part of Contemporary Calgary's event team. This includes auction spotting, taking payment information and other tasks.

**Experience:** No experience needed but let us know if you have customer service experience.

**Official LOOK Volunteer - General Event Support**

**Role:** To provide general event support as part of Contemporary Calgary's team. This might include tasks that are more behind the scenes and less customer-facing.

**Experience:** No experience needed.

**HOW TO APPLY**

To apply for a specific volunteer role, please submit your information using the following online LOOK Volunteer Application Form:

<https://docs.google.com/forms/d/e/1FAIpQLScpcufgkAGxIHZdONMrnf7vI5LC1pZXv9MUdUELfY8-IE9ONA/viewform>

If you have any questions or need support with your application, please email Beth Kane (Manager, Visitor Experience) at [beth@contemporarycalgary.com](mailto:beth@contemporarycalgary.com) with the subject title *LOOK Volunteer Application*.

**Deadline: Thursday 25 April, 2024**

Contemporary Calgary is committed to creating a diverse, respectful and inclusive environment, and encourages applications from all qualified candidates for these positions.